



Change Management Foundation Course

Audience

This course has been designed for Change Managers, Programme Managers, Project Managers and anyone who:

- Wishes to learn about Change Management
- Wonders why good ideas for change continually fail
- Understands that project success often requires the active cooperation of many stakeholders
- Wants to enhance their resume with a new qualification

Objective

At the end of the course you should have knowledge and understanding of:

- How individuals react to change
- Team dynamics and team leaderships especially in the context of change
- How to approach change in an organisational context with a special reference to organisational metaphors
- Leadership and change
- Applying change concepts in a project or programme environment with templates and tools

Topics

This three day course covers the ideas and concepts of Change Management, leading to the Change Management Foundation Qualification. It includes:

- **Individuals:** How they learn, why change is difficult, psychological approaches.
- **Teams:** Team dynamics, personalities and roles in teams and why it is important to have diversity.
- **Organisations:** Different models of organisation and their relationship to change approaches.
- **Leadership:** What is a leader, the roles of leaders, styles and skills, leadership through change.
- **Integrated Change Management:** A short module suggesting how the different theories and tools can be used through the life of a project or change management initiative.

Duration

3 days running 9.00am to 4.30pm

Morning, afternoon tea and lunch is provided.

Pre-Course Preparation

This should take approximately 2 hours and includes an extensive overview of Change Management and sample Foundation exam questions. This is emailed to participants as soon as they book a place on the course.

Course Materials

- A copy of *Making Sense of Change Management* (2nd Edition), by Cameron and Green. The syllabus and exam are based on this book
- A copy of our "Portable Principles of Change Management" Handout, a pocket sized study guide
- Copies of all the slides with additional notes
- Additional material including a selection of templates and tools
- Practice questions for the Change Management Foundation exam
- Foundation exam



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Examination

The Foundation examination will take place on Day 3 and runs for 60 minutes. There are 60 multiple choice questions and 50% must be answered correctly to pass. The trainer will mark the examinations and provide your result at the conclusion of the course.

Pre-Requisites

There are no pre-requisites to join the course.

Cost

Change Management Foundation Course: \$2,290 (ex GST)

All pricing is inclusive of text book, course materials, examination fees and catering – no surprises or extras to pay.

Multiple Delegates: Discounts apply for more than 1 delegate booking on the same course. For more than 6 delegates an in-house course can be offered more economically, please contact us for details.

Enquiries and Bookings

To enquire about our courses or make a booking please contact our Course Administrator:

Phone: [1300 782 380](tel:1300782380)

Email: enquiries@adaptiveframeworks.com.au

Website: www.adaptiveframeworks.com.au

This course is run in affiliation with Project Laneways.