



adaptive frameworks

Assessment Appeals

Procedures for Assessment Appeals

All participants have the right to appeal assessment decisions made by the assessor if:

- You believe that the outcome is invalid
- You feel that the process was invalid, inappropriate or unfair.

In order to appeal an assessment decision the following steps should be followed:

1. In the first instance it is important to discuss your concern with the assessor to identify the source of disagreement.
2. If after a discussion of the rationale for the decision you still wish to appeal the decision then you need to request an Assessment Appeal form from the Adaptive Frameworks Course Administrator.
3. You complete the form and return it to the Course Administrator within four weeks from receiving notification of assessment outcomes.
4. Your form will be forwarded to the General Manager or the Practice Manager of Adaptive Frameworks who will review the assessment process.

Either the assessment decision will be upheld or you will be reassessed.

5. The Course Administrator will inform the participant of the outcome in writing.

